

Privacy Policy
Panorama Estates Property Owners Association

The Panorama Estates Property Owners Association, herein after referred to as POA, Privacy Policy governs your use of any information provided to the POA or collected on the POA's website. By providing personal information to the POA and/or accessing or using our website, you accept, without limitation or qualification, the terms of this Privacy Policy.

- 1 Information Collected.** The POA Board of Directors, herein after referred to as Board, has asked the POA members to provide personal information for the use of communicating with the POA members. Types of information collected include, but not limited to, mailing address, phone number and email address. No personal information is collected by our website, *panoramaestates.org*. The Board maintains a general POA discussion page hosted by Facebook. We collect two types of information from users of this website: personal information described below and non-personal information such as information about user navigation and traffic patterns on our websites (which helps us evolve the site into being more user friendly and intuitive for our users).
- 2 Personal Information.** To access certain portions of our websites, we require you to register and provide a username and password. Some personal data is collected during the registration process. We may then ask for additional information, including personally identifiable and non-personally identifiable information. Providing personal information in these instances is solely your choice; you do not need to provide such information.
- 3 How We Use Your Personal Information.** Your privacy and personal information are of the utmost concern to us. We do not sell, nor do we provide, your information to any third party. We may use your information to communicate back to you, to update you on our services, and to personalize information for you. Our website also makes available to other registered users information provided by you during registration, such as your name or screen name. Providing personal information to the Board gives the Board permission to use this information for communicating with the member. Examples of these types of communication include, email using an email service such as, but not limited to, MailChimp; payment services (for annual assessments) such as, but not limited to, Square; electronic ballot services such as, but not limited to, SurveyPlanet. We also use your email address to provide you with emails of our e-newsletter. To ensure timely communication, it is the responsibility of the member to update the Board on any changes. You can remove your personal information at any time by following the procedures set forth in the Opt-Out Procedures section below.
- 4 Discussions, Forums, Billboards, and Community Tools.** Our websites may make chat rooms, forums, bulletin boards, news groups and other community tools available to registered users and/or visitors. Please remember that any information that is disclosed by our users in these areas becomes public information for other users to view and for the POA to use. Please do not disclose any personally identifiable information in these publicly accessible areas of our websites. Please be considerate and respectful of others while using any chat rooms, forums, or message boards to share your opinion.
- 5 Non-Personal Data.** In some cases, we may collect non-personal information. Examples of this type of information include the type of internet browser you are using, the operating system you are using, and the domain name of the website from which you arrived onto our website. We also monitor the movement of users throughout our site so that we can evolve our website into a more friendly, intuitive, and easy to use environment.
- 6 Cookies.** Certain features on our websites may utilize cookie technology. A cookie is a small data file that certain web sites write to your hard drive when you visit them. A cookie can contain various types of information, including a user ID that the site uses to track the pages you've visited. We may use cookies to enhance your experience on our websites, to determine user traffic patterns and for other purposes. Most browsers are initially set up to accept cookies; however, you can reset your

browser to refuse all cookies or indicate when a cookie is being sent, or you can flush your browser of cookies from time to time. (Note: You may need to consult the Help area of your browser application for instructions.) If you choose to disable your cookies setting or refuse to accept a cookie you may not be able to access all areas of our websites.

- 7 Opt Out Procedures.** If a member wants the Board to remove their personal information the request must be made in writing by letter or email to the Secretary of the POA. If you request that all of your personal information be removed, any future communication will be made by mail using the mailing address of record on the White County Property Assessors Office website (www.qpublic.net/ga/white/). If the Board does not have access to a valid email address, you may not be able to participate in virtual meetings, receive email updates/information, receive invoices electronically, or receive electronic ballots, among other things.
- 8 Sharing of Your Information.** The POA may share your personal information: (i) if the POA is required by law to do so, (ii) in the event of a transfer of ownership of the POA, merger or other similar transaction, or (iii) as otherwise set forth in this Privacy Policy. The following describes some of the ways that your personal information may be disclosed to third parties: We may employ other third parties to perform services or functions on our behalf to improve our websites, communications, or other services. Those third parties may include authorized contractors, consultants and other companies working with us (collectively "agents"). They only have access to personal information needed to perform their functions, and they may not share any personal information with others or use it for any other purpose than providing to or improving the POA's.

This Privacy Policy applies only to the POA's website and information provided to the Board but does not address the practices of third parties. You may visit other websites through links on our websites that may collect, use and share your personal information in accordance with their own privacy policies. The information practices of those linked websites are not covered by this Privacy Policy, and we encourage you to be very cautious before you disclose your personal information to others.

The POA may be obligated to cooperate with various law enforcement inquiries. The POA reserves the right to disclose or transfer personal information and non-personal information about you and your activities on our website in order to comply with a legal requirement or request from law enforcement or other government officials, administrative agencies or third parties as we, at our sole discretion, deem necessary or appropriate for the administration of justice or in connection with an investigation of fraud, intellectual property infringement or violation of any other law, rule or regulation.

- 9 Security**

Providing a secure site is essential for your peace of mind and trust in the POA. We have implemented encryption protocols conforming to the Secure Socket Layers (SSL) protocol to safeguard all the information you send and receive.
- 10 Protection for Children**

Our websites are not intended for users under the age of 18. Furthermore, we have no intention of collecting personally identifiable information from children (i.e., individuals under the age of 13). Where appropriate, we take reasonable measures to inform children not to submit such information to our websites.
- 11 Privacy Precaution Warning**

Please note that no data transmission over the Internet is 100% secure. As a result, we cannot guarantee the security of the information that you transmit via our online services.

12 Your Consent

You may have certain rights under various state and federal statutes that may apply to the personal and non-personal information collected by the POA online. By accepting the terms of this Privacy Policy and using our websites, you are waiving all such rights as to collection, use, disclosure and storage of your personally identifiable and non-personal information as described herein. You recognize that we can offer you our website and services, which are an integral part of our POA to you based upon these terms. By using our website and providing your personal information to us, you also authorize the export of your personal information as well as its storage and use as specified herein.

We are in the state of Georgia in the USA. This Privacy Policy and our legal obligations are subject to the laws of Georgia and the USA, regardless of the location of any user. Any claims or complaints must be filed in the USA in the state of Georgia.

I certify that the foregoing Policy was duly adopted at the December 11th, 2022 Board of Directors meeting by a majority vote of the Directors and that said Policy fully complies with the applicable provisions and requirements of the By Laws of Panorama Estates Property Owners Association, Inc., dated September 30th, 1996, recorded in Deed Book 471, pages 440-408, of said Clerk's Office, as amended, and the governing rules of procedure of said Panorama Estates Homeowners.

 12-11-2022
Angela Bush as Secretary of said Association Date